

BOARD MEETING

1. **BOARD MEETING DATE:** 12TH JULY, 2016
2. **LOCATION:** C-611-612 DSIDC INDUSTRIAL AREA,
NARELA DELHI-110040
3. **COMMENCEMENT TIME:** 12:00 P.M

AGENDA

MATTERS FOR DISCUSSION

1. To authorize a person to record the proceedings
2. To authorize a director to certify the signed minutes
3. To take note of the notices of disclosure of interest given by the directors
4. To approve the financial statement for the financial year ended on 31st march 2016.
5. To approve auditors' report for the financial year ended on 31st march
6. To ratify the appointment of M/s. Gupta Jalan & Associates, Chartered Accountant as statutory auditor of the company
7. To approve directors' report for the financial year ended on 31st march 2016
8. Notice convening the 13th annual general meeting
9. Authorization for e-filing of forms and returns with the Registrar of Companies
10. Appointment of M/s USR & Associates as Secretarial Auditor
11. Appointment of peer review auditor
12. Admission of Securities in NSDL and CDSL